

# 4

## The Punch-Out catalogue







### Dynamic and evolving

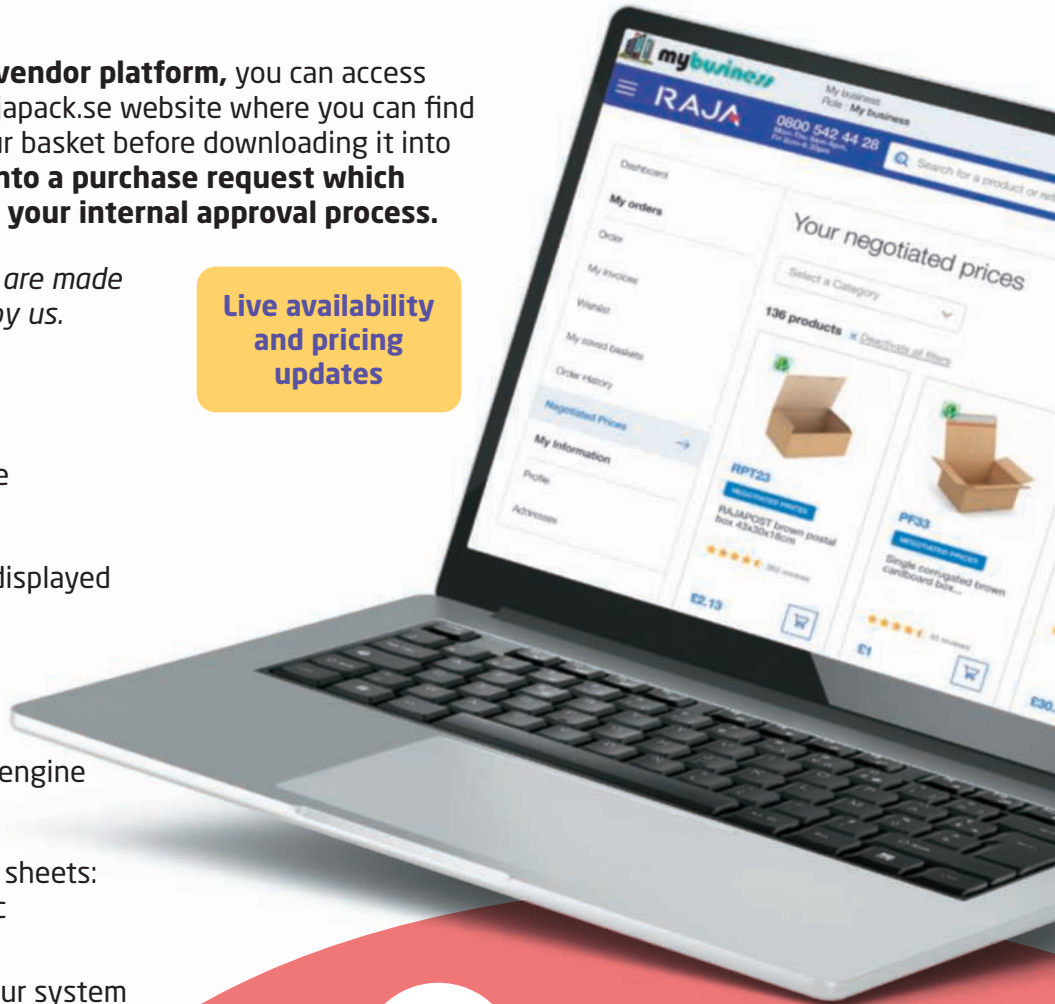
**From your software or multi-vendor platform, you can access a personalised version of the rajapack.se website where you can find your price conditions. Fill up your basket before downloading it into your system to transform it into a purchase request which will be validated according to your internal approval process.**

*Availability and pricing updates are made automatically, in real time and by us.*

**Live availability  
and pricing  
updates**

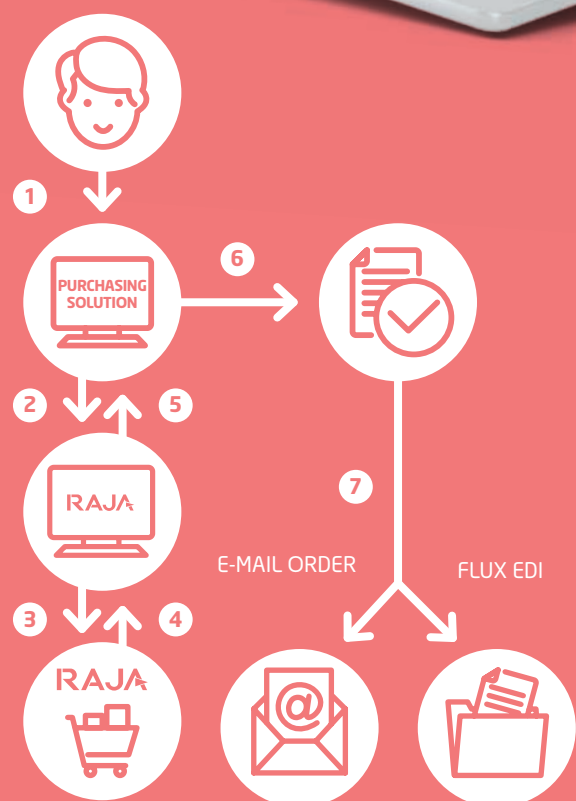
### TOP FEATURES

-  Bespoke catalogue
-  Negotiated rates displayed
-  No double entry ordering
-  Optimised search engine for RAJA products
-  Enhanced product sheets: photos, details, etc
-  Integration into your system



### FOR COMPLEX PURCHASING ORGANISATIONS

- 1 CONNECT TO YOUR CHOSEN PURCHASING SOLUTION
- 2 3 YOU ARE TRANSFERRED TO THE RAJA PUNCH-OUT CATALOGUE
- 4 5 RETURN YOUR RAJA BASKET TO YOUR PURCHASING SOLUTION TO CREATE A PURCHASE REQUISITION
- 6 THE BASKET BECOMES A PURCHASE REQUEST WHICH FOLLOWS THE INTERNAL VALIDATION FLOW
- 7 THE PURCHASE ORDER IS TRANSFERRED TO RAJA BY E-MAIL OR VIA FLUX EDI



# Which E-procurement tool is right for your organisation?

Your hosted RAJA or Punch-Out catalogue is directly integrated in your purchasing system with your commercial conditions.

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Hosted catalogue			Catalogue Punch-Out			Hosted catalogue			Catalogue Punch-Out		
ACCESS TO THE CATALOGUE FROM						ORDER VALIDATION					
Access path		Integrated into your purchasing tool		Redirection from your tool to the RAJA site		Approval levels available		According to defined approval flows in your purchasing system			
						Approval if order outside bespoke catalogue					
						Approval based on order value					
						Approval if budget exceeded					
						Delegation of approval (during holidays)					
CATALOGUE CREATION						TRANSMITTING ORDERS TO RAJA					
Catalogue creation and publication		RAJA supplies template file for publication by the supplier of your purchasing system		Interface between your purchasing system and the rajapack.se website created by RAJA		Email		✓		✓	
Catalogue and price updates		Manually transferred by provided file		Live and updated by RAJA		By EDI flow		✓		✓	
CATALOGUE OFFER						DELIVERY AND BILLING					
Access to the complete RAJA catalogue (3000 products)		✓		✓		Choice of delivery date		If available in your purchasing system			
Limit access to your bespoke catalogue		✓		✓		USER MANAGEMENT					
Negotiated rates displayed		✓		✓		Creation and administration of user accounts		If available in your system purchasing			
Access to all product sheets		✗		✓		Access to a range of command accounts for a single user					
Enhanced product search engine with specialised product taxonomy		(subject to the functionality of your purchasing system)		✓		Multi-site delivery					
PLACING ORDERS						Assigning/deleting a delivery or billing address to a user					
Option to indicate the customer order reference		If available in your purchasing system				Deactivate a user					
Option to make the order reference compulsory						Assigning a cost centre to a user					
Ability to specify a cost centre in your order						Budget set up by user					
Creating shopping lists						Cost centre set up by user					
Applying your freight costs (subject to commercial conditions)						Same budget linked to several users					
Visibility of product availability		✗		✓		Possible roles					
Create a quotation request online		✗		✗		Commander					
Payment can be made by Purchasing Card		✗		✗		Level 1 Approver					
						Levels 2 and above Approver					
						Director					
BUYER MANAGEMENT						ACCESS TO DETAILED STATISTICS					
						Access to detailed statistics on your purchases		If available in your purchasing system			
						View order history					
						View all orders placed by users of the account					